

# OUR SAVIOR'S LUTHERAN CHURCH COUNCIL MINUTES

December 5, 2022 – 7:00 PM

(postponed from November 29, 2022 – weather issue)

## CHURCH SOCIAL HALL

**Members Present:** Nancy Wichmann, Becky O'Neill, Ken Varland, Jessica Olson, Kathy Lund, Chip Rasche, Pastor Kathleen Ulland-Klinkner, and Pastor Dave Nissen.

**Absent:** Bob Gruenhagen, Susan Krogstrand, Becky O'Neill

**Guests:** None

1. **Call to Order – no quorum** tonight - no Council voting final decision to be made
2. **Devotions:** Ken Varland presented a reading about loneliness, Chip Rasche next month
3. **Additions to the Agenda:** Shannon request
  - a. Issue –
4. **Approval of**
5. **Approval of 09/27/22 Minutes** – no action can be – no quorum
6. **Consent Agenda:**
  - a. **Pastor Report:** Two baptisms and a Twin Cities wedding since last council meeting. Teams are keeping busy as noted in their meeting minutes.
  - b. **Financial Report: Jessica Olson** - Things could be better. Budget is behind in total about \$15,000 through October (general and building). If annualized for the whole year we are actually behind about \$8000. There was a discussion because Pastor Kathy believed we were behind about \$22,000 as of the end of November based on the "Grab and Go". Next year's budget may need a look for possible things to save money.
7. **New Business**
  - a. **Annual Meeting and Budget Meeting dates:** January 29, 2023 is suggested. It was determined that this date will work. January 22, 2023 for budget meeting.
  - b. **Payroll Services Recommendations:** Ken Vonderhaar sent a November 15 letter stating that he will no longer be doing payroll services after December 1. He has been paid \$1167 so far in 2022 to process payroll. Due to the short notice something needs to be done immediately. Susan K Krogstrand (not present due to illness) was contacted by phone at her home to discuss this issue in order to have a quorum. Kathy Lund made a motion that the church hire Roth Herzog Accounting to do payroll services for up to \$2000. Ken Varland seconded the motion. Passed. (Note: a change can be made later if needed).
  - c. **Director of Music Ministries:** Shannon plans to end her employment at the end of June 2023. A letter will be sent out to the congregation noting her retirement and thanking her for her service to the congregation. A committee needs to be used (perhaps Personnel Committee) to find a process for replacement. The position description needs to be reviewed for possible changes. Shannon currently does things that are not in PD. It may be difficult to hire a person to do exactly what Shannon has done with the wide range of talents and variety of work activities that she does. Pastor Kathy will discuss with Shannon possible approaches for her replacement.
  - d. **Shannon request:** November 20 joint service with Christ-the-King Lutheran. Shannon got sick that day so Tom Meidl filled in the last minute. The choir did not sing as planned. Shannon thought that Tom should be paid \$75 instead of standard \$50

because he came in early to be the choir accompanist. Council felt that was OK.

**8. Unfinished Business:**

- a. **Zion Lutheran:** There will be a meeting with Zion December 6 to discuss possible next steps. Zion currently has an interim pastor until October 2023 (Pastor Heather Hammond). Pastor Kathy requested that another Council member be at this meeting to replace Bob Gruenhagen.

**9. Next meeting:** December 20, 2022 at 7:00PM

**10. Closing Prayer:** Lord's Prayer

**11. Adjournment** – Motion to adjourn by Chip R. seconded by Bob G. Passed.

Respectfully submitted by Ken Varland, Church Council Past President.