



OUR SAVIOR'S

Lutheran Church

NEW ULM, MN

Funeral/Memorial Service Policies

When a Loved One Dies

Of all life's experiences, the death of a loved one is often the most painful and challenging that anyone can go through. Our Savior's Lutheran Church sincerely understands the grief and losses endured by families. Our pastor is available to meet with you to both offer you support and to assist you in planning a funeral service for your loved one.

Traditionally, step one in planning a funeral was to contact the funeral home of your choice, who will then handle a great deal of the details for you. Today, cremation opens other possibilities. If you choose to go a different route and not use a funeral home, there are additional procedures to be aware of.

You are welcome to have a funeral or memorial service at our church. The following is a checklist of information to assist in your planning.

When you meet with the pastor, be prepared to discuss:

- Potential service dates. Check with family members ahead of time.
- Hymn and Scripture Choices.
- If memories or reflections are to be shared.
- Estimate the number of people who might be attending.

If you choose not to use a Funeral Home:

The church will be responsible for:

- Setting the service date and time, in consultation with the family
- Planning the order of service, in consultation with the family
- Arranging for a custodian
- Funeral Committee, which provides salads, cakes and serves meal. The family must contact the Funeral Committee to arrange for meal details and payment.

The family is responsible for:

- Contacting an organist/pianist.
 - Our Savior's organist: Shannon Stuckey (507) 276 -7581
- Contacting ushers (2 are recommended).
- Contacting a soloist, if desired. Shannon may be able to provide contact information for a soloist to you.
- Making payments prior to the service, according to the fees listed below.
- Ordering and arranging flowers in the sanctuary.
 - Note: A limited number of plant stands are available at the church. Please check with the custodian on availability and size.
- Preparing and arranging memorial displays in the narthex, if desired.
- Contacting media with obituary and service information (ex. Radio, newspaper, etc.)
- Having memorial folders printed, if desired.
- Contact a valor guard if military honors are desired.
- Contact Funeral Committee Work Group Coordinator, if food will be served after the service (whether catered or not). Let the Funeral Committee know where the food will be purchased from in case extra is needed, and how many people are expected to be served.
- Contact Caterer or purchase food for the Funeral Committee to serve.
- Removing flowers and memorial displays after the service.
- Arranging burial services at the cemetery. The pastor can provide a graveside commendation if desired.

Fees for Church Funeral Services:

Minister	\$150
Organist/Pianist	\$100
Soloist, if desired	\$100
Custodian	\$150
Funeral Committee	\$150